



CASBAA Convention 2017 - Hotel Reservation Form

Please complete the following form in BLOCK LETTERS and fax to +852 2854 9530 or email to vanessa@casbaa.com.
For enquiries, please contact Vanessa Li on +852 3929 1720.

ROOM CATEGORY: Please tick your choice (s) of room type (s):		
<input type="checkbox"/> Celebrity King (One bed)	(Sun) 5 Nov: MOP / HKD 850++ Inclusive of 10% Service Charge and 5% Government Tax: MOP / HKD 978 (Mon-Wed) 6-8 Nov: MOP / HKD 800++ per night Inclusive of 10% Service Charge and 5% Government Tax: MOP / HKD 920 per night	
<input type="checkbox"/> Celebrity Twin (Two bed)	(Sun) 5 Nov: MOP / HKD 1000++ Inclusive of 10% Service Charge and 5% Government Tax: MOP / HKD 1,150 (Mon-Wed) 6-8 Nov: MOP / HKD 900++ Inclusive of 10% Service Charge and 5% Government Tax: MOP / HKD 1,035 per night	
<input type="checkbox"/> Star Premier King Suite (One bed)	(Sun) 5 Nov: MOP / HKD 1,150++ Inclusive of 10% Service Charge and 5% Government Tax: MOP / HKD 1,323 (Mon-Wed) 6-8 Nov: MOP / HKD 1,100++ Inclusive of 10% Service Charge and 5% Government Tax: MOP / HKD 1,265 per night	
Arrival date:	Arrival time:	Flight No.:
Departure date:	Departure time:	Flight No.:
<input type="checkbox"/> Smoking room		<input type="checkbox"/> Non-Smoking room

- Guest rooms are limited and subject to availability.
- All reservation must be sent to us by Monday, 9 October 2017.
- Charges are subject to 10% Service Charge and 5% Government Tax, but may change according to Macau law.
- The above room rates **do not include** breakfast.
- The hotel check-in time is after 3:00pm and check-out time is 11:00am.
- For early check-in, we strongly recommend that an additional room is reserved and paid for the night before
- For late check-out, guest should make their request when placing reservation. Room maybe extended until 16:00 at 50% of the room rate type, subject to availability. After 16:00, rooms will be charged at the full room type rate.
- All changes must be made by Monday, 16 October 2017 and are subject to availability
- One night of the room rate (including Service Charge and Government Tax) will be charged immediately once the reservation is made and it's non-refundable.
- The remaining balance (full room fee including Service Charge and Government Tax) will be charged on Monday, 16 October 2017 and it's non-refundable.
- **Cancellation Policy:**
 - One night of the room rate (including Service Charge and Government Tax) will be charged if you cancel the reservation **on or before Monday, 16 October 2017.**
 - There will be no refund if you cancel the reservation **after Monday, 16 October 2017.**
- **No Show Policy:** There will be no refund if you fail to attend (no show).

GUEST PARTICULARS: Please fill the particular as follow:			
Prefix (Mr./ Ms./ Mrs.):	First Name (same with your passport):	Last Name (same with your passport):	
Company Name:	HKID no. / Passport no.:	Date of birth (D/M/Y):	
Job Title:	Tel:		
Email:	Mobile:		
Address 1:	Address 2:		
Address 3:	Postal code, Country:		



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CASBAA Convention 2017
Hotel Reservation Form - Payment

CREDIT CARD DETAILS:							
<input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/> AMEX							
Card number: _____ _____	Cardholder's name: _____						
Card Issuing Bank: _____	Expiry date: _____						
Total Amount: _____	Signature: _____						
Date: _____	<table border="1" style="width:100%; border-collapse: collapse;"> <tr style="background-color: #cccccc;"> <th colspan="2" style="text-align: center; padding: 2px;">FOR OFFICE USE ONLY</th> </tr> <tr style="background-color: #cccccc;"> <th style="width:50%; text-align: center; padding: 2px;">AUTH CODE</th> <th style="width:50%; text-align: center; padding: 2px;">DATE</th> </tr> <tr> <td style="height: 20px;"></td> <td style="height: 20px;"></td> </tr> </table>	FOR OFFICE USE ONLY		AUTH CODE	DATE		
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AUTH CODE	DATE						

***The information collected from you will be used for the purpose of processing your CASBAA convention 2016 hotel guest room booking at Studio City Macau.

***We are committed to protecting the privacy, confidentiality and security of the personal information we hold by complying with the requirements of Personal Data (Privacy) Ordinance with respect to the management of personal information. We are equally committed to ensuring that all our employees and agents uphold these obligations.